



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™

Purchasing

May 2024 Notice

Dear Prospective Vendor:

Texas Tech University Health Sciences Center is pleased to announce that we are partnering with PaymentWorks to both automate and strengthen controls surrounding payee onboarding for those payees' conducting business with TTUHSC.

At the appropriate time, you will receive an email invitation from the Texas Tech University System. You will be asked to have the below information when you receive the email invitation to complete the registration process.

1. A valid tax ID (either an EIN or SSN)
2. If you wish to receive electronic (ACH) payments, you will need a copy of a voided check or bank statement
3. Please select "Texas Tech University Health Sciences Center" as the institution you are doing business with during the application process.

FOR MORE INFORMATION REGARDING PAYMENTWORKS, PLEASE VISIT [THE VENDOR TEAM PAYMENTWORKS FAQ HOME PAGE](#).